

AGENDA FOR MSHOA BOARD MEETING
GARDEN VALLEY DISTRICT LIBRARY
FEBRUARY 27, 2019 at 12:00 PM – 2:00 PM

Meeting Called to Order

Approval of Agenda

NEW BUSINESS: (12:05-12:35)

- (George Simpson, Water Master) Adopting a Cross Connection Control Policy
- (Cherry) Snow removal clarification
- (Cherry) Water System Advisory Committee Meter Reading Recommendation
- (Stacy) Date for MSHOA Annual Meeting

OLD BUSINESS: (12:35-1:45)

- (Cherry) Financial Report
- (Stacy) Architectural Committee Report
- (Cherry) Review QuickBooks Jobs related to water system opened/closed since last Board Meeting (12/11/18) and Volunteer time
- Update on Current Action Items
 - Cherry will meet with the Water Committee to discuss a communication process (Bob's questions, item 3 under Water related questions within the 2/9/18 BOD meeting minutes). Cherry said the Water System Advisory Committee and Volunteers are working the process now and it's working fairly smoothly. Currently submissions come in via a Recommendation to Cherry, Cherry will ask clarifying questions (if necessary), send to the Board for review and approval. If approved, she creates a Job in QuickBooks and tracks until completion. Cherry would like to keep this Action Item on the agenda as she still needs to document the process in its entirety.
 - **ACTION ITEM: Document a Recommendation Process for non-emergency Jobs (Bob's questions, item 3 under Water related questions within the 2/9/18 BOD Meeting Minutes).**
 - Thor and/or Bob will bring estimates to the next BOD meeting for the Well Primary Power Improvement Recommendation from the Water Committee.
 - **ACTION ITEM: Cherry to open an Emergency Job in QuickBooks to pull the pumps and have them serviced, Ray will be the Lead. As far as anyone can tell, the pumps have never been serviced. George Simpson recommends pulling/servicing every 2 years. The Board would like to get a recommendation from the company that pulls/services our pumps regarding this type of maintenance so we can determine how often the pumps should be pulled/serviced. Thor will obtain estimates. The Board unanimously approved \$5000 for the pumps to be pulled and serviced. ((item 8(h)(3)3.1 under 'Update on Current Action Items' 12/11/18 BOD Meeting Minutes)).**

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- **ACTION ITEM:** Create a team to work on the potential replacement of the RPC with Variable Frequency Devices (VFDs) and the installation of an emergency backup. Members who were at the Meeting volunteered are Ray and Ralph VP; and Board Directors, Cherry and Thor. It was suggested to invite Bob S, Bob H and Joe H. Team will meet soon after the new year to review options and make recommendations, including a budget, to the Board for the improvements. ((item 8(h)(3)4.1 under 'Update on Current Action Items' 12/11/18 BOD Meeting Minutes)).

PUBLIC COMMENT (1:45-2:00)

Members wishing to comment on any agenda items may sign up at the meeting. Each speaker will be allotted 5 minutes for their comments.

ADJOURNMENT OF GENERAL MEETING

EXECUTIVE SESSION (if necessary)

Please Note – This agenda may be changed prior to the meeting